

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision										
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000										
Director¹	Director for Communities and Environment												
Contact person:	Rosie Harvey		Telephone number: 0113 37 86352										
Subject²:	Award of contract 83081 1 st Call for Competition Household Waste Site Recycling Dynamic Purchasing System (DPS) Lots 1 to 7 to Associated Waste Management Ltd and to Timberpak Ltd.												
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer for Environmental Services has approved the award of the following contracts to Associated Waste Management Ltd. and Timberpak Ltd. for a duration of 4 years from 1st April 2024 until 31st March 2028, the estimated value of the contracts is £5.5m</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot N°</th> <th style="text-align: center;">Lot Description</th> <th style="text-align: center;">Contractor Recommended to be Appointed</th> <th style="text-align: center;">Delivery Site</th> <th style="text-align: center;">Tonnage</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>General Waste not containing POPs (Persistent Organic Pollutants)</td> <td>Associated Waste Management Ltd.</td> <td>Cross Green/Stourton</td> <td>25388t</td> </tr> </tbody> </table>			Lot N°	Lot Description	Contractor Recommended to be Appointed	Delivery Site	Tonnage	1	General Waste not containing POPs (Persistent Organic Pollutants)	Associated Waste Management Ltd.	Cross Green/Stourton	25388t
Lot N°	Lot Description	Contractor Recommended to be Appointed	Delivery Site	Tonnage									
1	General Waste not containing POPs (Persistent Organic Pollutants)	Associated Waste Management Ltd.	Cross Green/Stourton	25388t									

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

2	General Waste containing POPs	Associated Waste Management Ltd.	Gildersome	5235t
3	POPs Waste	Associated Waste Management Ltd.	Gildersome	3000t
4	Timber	Timberpak Ltd.	Cross Green	15550t
5	Inerts	Associated Waste Management Ltd.	Cross Green	15887t
6	Plasterboard and Gypsum	Associated Waste Management Ltd.	Cross Green	508t
7	Artic Haulage	Associated Waste Management Ltd.	N/A	

This is a significant operational decision as a direct result of a previously taken key decision ref D56756 taken on 18/9/23 and therefore not open to call-in.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

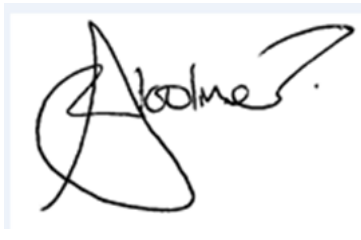
- Key services that need protecting with a formal contract
- Value for money delivered through appropriate approach to competition

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision

None

Affected wards:

ALL

Details of consultation undertaken⁴:	Executive Member		
	Ward Councillors		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Chief Officer Environmental Services- John Woolmer		
	Signature 	Date 19/04/24	

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.